Saskatchewan Indian Gaming Authority

Bear Claw Casino

Whitebear

Job Title	# of Positions	Competition Information	Salary	Close Date
Surveillance Operator	**Part Time Positions**	**09-BCC-SURV-07**	**$14.88 - $18.60 Per hour**	**OPEN**

Sharing Success…...through the provision of superior gaming operations services. With gross revenues in excess of 240 million dollars annually, SIGA is Saskatchewan's largest and most successful employer of First Nations people. SIGA is currently looking for creative, motivated, passionate and energetic individuals to join the team.

Statement of Competencies

Education: Successful completion of a Grade Twelve or GED diploma or a combination of relevant education, training and/or experience.

Experience: Experience providing customer service and working with many diverse situations and personalities.
Previous gaming or surveillance experience would be an asset.

Knowledge: Knowledge of SIGA's mission, vision, guiding principles and business values.
Knowledge of and respectful of First Nations culture, values, beliefs, traditions and protocols.
Knowledge of and correct use of surveillance equipment.
Knowledge of computers and data entry.
Knowledge of table and slot games would be an asset.

Skills and Abilities: Participates effectively as a team member to help define and work towards team goals.
Consistently reliable in performance and behavior.
Excellent oral and written communication skills.
Always provides professional and courteous service even in difficult situations.
Excellent problem solving skills.

Personal Suitability:

Positive attitude	Honest	Observant
Adaptable	Stress tolerance	Attentive

Conditions of Employment: Must consent to a background check in order to qualify as a gaming employee.
Must obtain and maintain a gaming employee Certificate of Registration from the Saskatchewan Liquor and Gaming Authority (SLGA).
Must be 19 year of age or older.

Other Information: Willing to work shift work including graveyard shifts, evening and weekends.
Ability to work in an environment that is exposed to tobacco smoke and high noise level.
Ability to lift up to 10 kg.
Able to sit for long periods of time in a confined environment.
Must have full-color spectrum vision.

Main Duties: Reporting to the Surveillance Manager and under the supervision of the Surveillance Supervisor, the Surveillance Operator is responsible to observe activities in the areas where table games are played including bets, betting areas, chips, cash, cards played and roulette wheels, as well as each game of chance; The movement of cash, chips, tokens, drop boxes, drop buckets, tip boxes and other equipment used in table games; All areas, transactions and activities within change booths and the cashier's cages; Responsible to adhere to all policies and procedures outlined in the SIGA Surveillance Manual; Monitor all areas to provide safety to guests, employees or patrons; Observe all tables and machines looking for customers cheating or not following house rules; Responsible to observe employees. Reporting employees not following casino procedures or stealing from the house; Observe patron activity and report potential conflicts or situations to security immediately; Review footage if a theft problem is recorded and be able to give detailed account of situation; Write up accurate, detailed, and legible incident reports; Contact emergency services as required; Required to maintain confidentiality of all casino operations; All other duties as assigned by the Surveillance Supervisor and/or Manager.

SIGA offers a competitive compensation and benefits plan. Preference will be given to qualified First Nations persons (Human Rights Exemption # E95-29). Consideration will be given to those submitting an updated resume and cover letter quoting competition:
09-BCC-SURV-07 Surveillance Operator

Mail resume to:
Bear Claw Casino
Human Resource Department
P.O. Box 1210
Carlyle, SK S0C 0R0

Fax to:
(306) 577-4899

Email to:
BCC_HR@siga.sk.ca

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We thank all applicants and wish to advise that only those individuals that have been selected for an interview will be contacted.