



Saskatchewan Indian Gaming Authority

Central Office

Saskatoon



Job Title	# of Positions	Competition Number	Salary	Close Date
Database Administrator	1 Full Time	09-CO-IT-02	\$59,602.86 - \$74,502.80	Open Competition

Sharing Success.....through the provision of superior gaming operations services. With gross revenues in excess of 100 million dollars annually, SIGA is Saskatchewan's largest and most successful employer of First Nations people. SIGA is currently looking for creative, motivated, passionate and energetic individuals to join the team.

Statement of Competencies

- Education:** Successful completion of a two-year post secondary diploma in a related technical field such as Computer Information Systems, or equivalent experience. Current MCDBA certification would be beneficial.
- Experience:** Experience in SQL Programming, including writing and diagnosing queries. Experience with SQL Servers in regards to analysis services, clustering, replication, data warehousing and cubes. Strong experience with database structures, indexes, cursors, stored procedures, client server applications, disk I/O, processor and memory resources.
- Knowledge:** Knowledge of SIGA's mission, vision, guiding principles and business values. Knowledge of First Nations culture, values, beliefs, traditions and protocols. In-depth knowledge of relational database structures, theories, principles and practices. Superior technical knowledge of SQL Server including installation, maintenance, troubleshooting, performing backups and restores and performance tuning. Good working knowledge of operating systems.
- Skills and Abilities:** In a team setting, looks to others for expertise and is comfortable contributing own ideas. Demonstrates reliability by taking personal responsibility and accountability for work. Able to understand the audience to provide the most effective method of communication. Take personal responsibility for providing excellent customer service. Able to consider several relationships of a situation to decide on the proper solution or course of action. Excellent analytical and creative problem solving skills.
- Personal Suitability:** Positive attitude Innovative Attention to detail
Adaptable Courteous Initiative
- Conditions of Employment:** Must consent to a background check in order to qualify as a gaming employee. Must obtain and maintain a gaming employee Certificate of Registration from the Saskatchewan Liquor and Gaming Authority (SLGA). Must be 19 year of age or older.
- Other Information:** Some evening and weekend work may be required. Ability to lift up to 10 kg. Willing to travel for operational need and possession of a valid Saskatchewan driver's license.
- Main Duties:** Reporting directly to the Manager of Development, the Database Administrator is responsible for the support of the data infrastructure across the organization; ensuring a high level of data availability and security. Responsibilities include: All aspects of database server management which includes installation, configuration, integration, maintenance, documentation, performance and security management, and disaster recovery of SQL Servers; Design, development and maintenance of the data infrastructure; Design, population and tuning of the data warehouse; Creating and maintaining database dictionaries, standards and procedures; Creating and testing database backup and restore procedures; Remaining up-to-date on security threats and advisories, patches and upgrades for SQL Servers; Administering the analytics server, including installation, configuration, documentation, security, disaster recover, cube building and maintenance; Working closely with IT personnel and vendors regarding database technology solutions; Developing and maintaining implementation plans for databases within a test environment and migration plans to a production environment; Other duties as assigned by the Manager of Development.

SIGA offers a competitive compensation and benefits plan. Preference will be given to qualified First Nations persons (Human Rights Exemption # E95-29). Consideration will be given to those submitting an updated resume and cover letter quoting competition:
09-CO-IT-02 Database Administrator

Mail resume to:
Saskatchewan Indian Gaming Authority
Human Resources Department
250—103C Packham Avenue
Saskatoon, SK S7N 4K4

Fax to:
(306) 477-7504

Email to:
SIGA_HR@sig.sk.ca

We thank all applicants and wish to advise that only those individuals that have been selected for an interview will be contacted.

